STEPS TO APPLY TO UC CEAS FOR GRADUATE CONCURRENT ENROLLMENT PROGRAM (DUAL DEGREE)

Step 1:

- **Your University identifies eligible students** and notifies UC
    - List of students sent to Eugene Rutz eugene.rutz@uc.edu
    - UC confirms the students eligibility (transcripts match, English proficiency test)

Step 2:

- **University online application-** https://grad.catalyst.uc.edu/apply/
    - Students create a new account by using the link above.
    - Under the "Special Program" tab, you will select your University name.
    - Students will apply for Fall, upon completion of application send an email to: engrgrad@uc.edu that you have applied to the Dual Degree program and we will change your admission date to Spring if you are coming for Spring semester.
    - There is an USD$80.00 application fee. Fees are paid by credit card.

Step 3:

- **Review Process**
    - Upon completion of the above application process your file will be reviewed. You can check your status online at: https://grad.uc.edu/admissions.html

Step 4:

- **Application Approval**
    - Approved applications will be confirmed and our International Office (international.students@uc.edu) will send you an email on what is required to prepare your I-20.

Step 5:

- **International Office and 1-20 Issuance**
    - Additional information about I-20's can be found on our International Students website http://www.uc.edu/international/services/students/prepare/i- 20_faq.html
    - We recommend that you have your I-20 / DS-2019 mailed by express mail. Regular mail overseas takes 4- 6 weeks. To request express mail service go to the following website https://study.eshipglobal.com/. We have discounted express mail rates negotiated for UC students with DHL and FedEx, but you must use the eshipglobal service. Do not go through the DHL or FedEx websites directly. You will need your UC student ID number, mailing address, email address, phone number and a credit card (Visa, Mastercard or Discover cards only) to set up a user account.